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Department of Neighborhood & Environmental Programs
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Annapolis Conservancy Board

March 12, 2015

The Annapolis Conservancy Board (ACB) of the City of Annapolis held its regular meeting on March 12, 2015, at the Roger "Pip" Moyer Recreation Center. **Chair** Jennings called the meeting to order at 5:30pm.

Present: **Chair** Jennings, Hosmer

Absent: Clift, McFall, Lippert

Staff: Broadbent-Board Liaison

Guest: David Barker-Beechwood HOA

II. APPROVAL OF MINUTES

January 8, 2015 Meeting Minutes

Ms. Hosmer moved approval of the January 8, 2015 meeting minutes as written. **Chair** Jennings seconded the motion. The motion passed unanimously in a vote of 2-0.

Back Creek

Mr. Barker provided a copy of a 2009 map that was part of the Watershed Action Plan. He has been the President of the Beechwood HOA for the past three years. The community had a stormwater management plan signed by Mayor Hopkins that included a maintenance agreement so are interested in stormwater remediation. He asked the Board to let him know their thoughts and he is interested in an overlay.

III. OLD BUSINESS

a. Election of Officers

The ACB deferred voting on the Election of Officers to the May meeting.

b. Legal Updates

1. Memorandum of Understanding (MOU) with County- Programmed Open Space Funding

Chair Jennings provided background and explained that the intent is to have a signed MOU between the Mayor and the County Executive. Mr. Elson has drafted an MOU that had been approved by the previous Recreation and Parks Director who have since left City employment so the next step would be for Mr. Elson, **Chair** Jennings and Mr. Morris (the new Recreation and Parks Director) to meet to go over the draft agreement. She will invite Mr. Elson to the May meeting in order to get some of these projects moving forward. She will also reach out to Mr. Morris, the new Director of Recreation and Parks.

2. Schubert Property

Chair Jennings provided background on this project and explained that the City holds an easement on this property. She explained that the owner of the property is not interested in keeping the property so the ACB has been working to have the property deeded to the City.

3. Vytar Easement

Chair Jennings provided background on this project explaining that this is a City owned parcel between Spa Cove Apartment and HACA Headquarters that the ACB has been interested in formalizing the informal trail that runs from Madison Street to Truxtun Park in order to apply for grant funding for some erosion control work.

c. Board Vacancies

Chair Jennings noted that there are two applications for membership in the Mayor's office for consideration. Ms. Broadbent will check into the status of the applications of those candidates interested in membership to report at the May meeting.

d. Kingsport Variance Request

Chair Jennings provided background explaining that the Kingsport HOA is requesting to construct some recreational amenities in the easement but needed the ACB approval to construct. She agreed to contact Mr. Thomas Smith for the status of the project and Ms. Hosmer clarified that Mr. Savidge had agreed to provide the deed easement language. Ms. Broadbent agreed to follow up with Mr. Smith.

e. City-owned Parcels

Chair Jennings reported that the ACB just found out that there are city owned parcels without easements and conservation easements. The ACB needs to determine whether it wants to pursue getting easements on those City owned parcels that do not include easements. Ms. Hosmer suggested discussing this with the Assistant City Attorney.

f. Crystal Springs Forest Conservation Plan

Chair Jennings clarified that the ACB at the last meeting discussed submitting comments on the Crystal Springs Forest Conservation Plan. These comments were drafted and sent to the DNEP for distribution.

e. City/County Greenway System

Ms. Hosmer reported that Ms. Butler agreed to provide a briefing on the County's Greenway system. **Chair** Jennings agreed to place this on the May agenda.

IV. REGULAR BUSINESS BEFORE THE COMMITTEE

a. Review Minutes of Other Environmental Boards

The minutes of other Commissions and Boards were provided via email for review.

b. City Legislative Update

Chair Jennings asked about the status of the Forest Conservation ordinance. Ms. Broadbent responded that this is still under review.

V. NEW BUSINESS

a. 2015 Easement Inspections and Reports

Chair Jennings noted that the easement inspections needed to be completed. She is interested in taking the new members to some of the sites so will send out a request for dates via survey monkey. She asked about the possibility of getting a bus or van to transport members and Ms. Broadbent agreed to check into this. Ms. Broadbent suggested sending the results of the easement inspection to the owner of the easement to let them know the status of the review.

The past work of the Board on identifying and mapping greenways within the City limits was briefly discussed. Ms. Hosmer expressed interest in continuing this effort. **Chair** Jennings explained that the Board had previously been working with the City on the project. **Chair** Jennings suggested that she and Ms. Hosmer could meet with the City point of contact to discuss restarting the project. Ms.

Broadbent said she could help to identify some of the goals. Ms. Hosmer agreed to look into what GIS layers the City has available to the Board.

VI. **ADJOURNMENT**

With there being no further business, Ms. Hosmer moved to adjourn the meeting at 7:08pm.

Chair Jennings seconded the motion. The motion passed unanimously in a vote 2-0.

The next meeting is scheduled for May 14, 2015 at 5:30pm at Pip Moyer Recreation Center.

Tami Hook, Recorder